GENERAL
OverNite Software, Inc. (“Company” or “we” or “us” or “our”) respects the privacy of its users (“user” or “you”) that use our websites, including other media forms, media channels, mobile websites, or mobile applications related or connected thereto (collectively, the “Website”). The following Privacy Policy is designed to inform you, as a user of the Website, about the types of information that we may gather about or collect from you in connection with your use of the Website. It also is intended to explain the conditions under which we use and disclose that information, and your rights in relation to that information. Changes to this Privacy Policy are discussed at the end of this document. Each time you use the Website, however, the current version of this Privacy Policy will apply. Accordingly, each time you use the Website you should check the date of this Privacy Policy (which appears at the beginning of this document) and review any changes since the last time you used the Website.

The Website is hosted in the United States of America and is subject to U.S. state and federal law. If you are accessing our Website from other jurisdictions, please be advised that you are transferring your personal information to us in the United States, and by using our Website, you consent to that transfer and use of your personal information in accordance with this Privacy Policy. You also agree to abide by the applicable laws of applicable states and U.S. federal law concerning your use of the Website and your agreements with us. Any persons accessing the Website from any jurisdiction with laws or regulations governing the use of the Internet, including personal data collection, use, and disclosure, different from those of the jurisdictions mentioned above may only use the Website in a manner lawful in their jurisdiction. If your use of the Website would be unlawful in your jurisdiction, do not use the Website.

BY USING OR ACCESSING THE WEBSITE, AND BY PROVIDING YOUR CONSENT, YOU ARE ACCEPTING THE PRACTICES DESCRIBED IN THIS PRIVACY POLICY.

DEFINITIONS AND TERMS

- **Non-Personally-Identifying Information (NPII) and Aggregated Data**
  “Non-Personally-Identifying Information” is information that, without the aid of additional information, cannot be directly associated with a specific person. Like most website operators, we gather from users of the Website Non-Personally-Identifying Information of the sort that Web browsers, depending on their settings, may make available. That information includes the user’s Internet Protocol (IP) address, operating system, browser type, and the locations of the websites the user views right before arriving at, while navigating, and immediately after leaving the Website. Although such information is not Personally-Identifying Information, it may be possible for us to determine from an IP address a user’s Internet service provider and the geographic location of the visitor’s point of connectivity as well as other statistical usage data. We analyze Non-Personally-Identifying Information gathered from users of the Website to help us better understand how the Website is being used. By identifying patterns and trends in usage, we are able to better design the Website to improve users’ experiences, both in terms of content and ease of use. From time to time, we may also release the Non-Personally-Identifying Information
gathered from Website users in the aggregate, such as by publishing a report on trends in the usage of the Website.

- **Personally-Identifying Information (PII) and Sensitive Information**
  “Personally-Identifying Information and sensitive information” is information such as a name or email address that, without more, can be directly associated with a specific person. Sensitive information specifically refers to data that generates the greatest harm to the individual if breached, such as health, Social Security number, credit cards, biometric data, racial data, ethnic origin, political opinions, religious or philosophical beliefs, trade union details, and sexual preference.

- **Personal Data**
  “Personal data,” as it applies to the EU General Data Protection Regulation (GDPR), is any information relating to an identified or identifiable natural person (“data subject”). An identifiable natural person is one who can be identified directly, in particular by reference to an identifier such as a name, identification number, location data, online identifier (username), or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that person.

- **Data Controller**
  “Data Controllers” are entities deciding what personal data must be processed and how processing will occur. Data Controllers are required to provide privacy notice and get consent from users.

- **Data Processor**
  “Data Processors” are entities processing data on behalf of the Data Controller.

- **Cookies**
  A “Cookie” is a text file that is stored on the user’s computer and contains a string of information that assigns you a unique session identifier. The user’s browser provides cookie file access to the Website each time the user submits a query to or revisits the Website.

- **Web Beacons**
  A “Web Beacon” is an object that is embedded in a web page or email that is usually invisible to the user and allows website operators to check whether a user has viewed a particular web page or an email.

- **Third-Party Advertisers or Services**
  A “third-party advertiser or service” is a company other than us that may serve ads, use Non-Personally-Identifying Information (both aggregated and non) when you visit the Website. We may also use third-party vendors to inform, optimize, and serve ads based on your past activity on the Website. These third parties may have access to Non-Personally-Identifying Information that is from our Website and other websites that are contained in Web cookies in order to provide advertisements about goods and services of interest to you. How we utilize third parties and how to opt in/out of them will be disclosed later in this document.

- **Analytics**
  “Analytics” is statistical data points about your usage of the Website. The information collected
may be used to, among other things, analyze and track data, determine the popularity of certain content, and better understand online activity.

- **Social Media**

  "Social Media" refers to any platform you utilize for posting, blogging, or displaying information for others to see. We may provide you the option to connect your account on the Website to your account on some social networking sites for the purpose of logging in, uploading information, or enabling certain features on the Website. When logging in using your social network credentials, we may collect the Personally-Identifying Information you have made publicly available on the social networking site, such as your name, profile picture, cover photo, username, gender, friends’ network, age range, locale, friend list, and any other information you have made public.

  Once connected, other users may also be able to see information about your social network, such as the size of your network and your friends, including common friends. By connecting your account on the Website to your account on any social networking site, you hereby consent to the continuous release of information about you to us. We will not send any of your account information to the connected social networking site without first disclosing that to you. Each social network may further allow you to set privacy controls around your information on their system, and our collection of information will always follow such controls and permissions. This feature is subject to continuous change and improvement by us and each social networking site involved, and therefore the available features and shared information are subject to change without notice to you.

  We may use hyperlinks on the Website that will redirect you to a social network if you click on the respective link. However, when you click on a social plug-in, such as Facebook’s “Like” button, Twitter’s “Tweet” button or the Google+, that particular social network’s plug-in will be activated, and your browser will directly connect to that provider’s servers. If you do not use these buttons, none of your data will be sent to the respective social network’s plug-in provider. For example, when you click on Facebook’s “Like” button on the Website, Facebook will receive your IP address, the browser version and screen resolution, and the operating system of the device you have used to access the Website. Settings regarding privacy protection can be found on the websites of these social networks and are not within our control.

- **Mobile Device**

  "Mobile Device" refers to any cell phone, tablet, laptop, or other devices that could be used to connect to the Website. If you use a mobile device to access the Website or download any of our applications, we may collect device information, such as your mobile device ID, model, manufacturer, operating system, version information, and IP address.

  - **Geo-Location Information**
    
    “Geo-Location” refers to the use of GPS to find your approximate location. Unless we have received your prior consent, we do not access or track any location-based information from your mobile device at any time while downloading or using our mobile application or our services, except that it may be possible for us to determine the geographic location of your point of connectivity from your device’s IP address; in which case, we may gather and use such general location data.

  - **Push Notifications**
    
    A “Push Notification” can be a text, instant message, or email. We may send you push
notifications if you choose to receive them, letting you know when someone has sent you a message or for other service-related matters. If you wish to opt out from receiving these types of communications, you may turn them off in your device’s settings.

- **Analytics**
  We may use mobile analytics software to allow us to better understand the functionality of our mobile software on your phone. This software may record information such as how often you use the application, the events that occur within the application, aggregated usage, performance data, and where the application was downloaded from. We do not link the information we store within the analytics software to any Personally-Identifying Information you submit within the mobile application.

**COMPANY DISCLOSURES**

We will disclose Personally-Identifying Information under the following circumstances:

- **By Law or to Protect Rights**
  When we believe disclosure is appropriate, we may disclose Personally-Identifying Information in connection with efforts to investigate, prevent, or take other action regarding illegal activity, suspected fraud, or other wrongdoing; to protect and defend the rights, property, or safety of our company, users, employees, or others; to comply with applicable law or cooperate with law enforcement; to enforce our Terms of Use or other agreements or policies; in response to a subpoena or similar investigative demand, a court order, or a request for cooperation from a law enforcement or other government agency; to establish or exercise our legal rights; to defend against legal claims; or as otherwise required by law. In such cases, we may raise or waive any legal objection or right available to us.

- **Marketing Communications**
  Unless users opt out from receiving Company marketing materials upon registration (registration refers to entering information into fields on a form for submission and processing on a website. This can be used for subscriptions, services, demo requests, application authentication, etc.), Company may email users about products and services that Company believes may be of interest to them. If you wish to opt out of receiving marketing materials from Company, you may do so by following the unsubscribe link in the email communications, by going to your account settings (if applicable), or by contacting us using the contact information provided.

- **Third-Party Marketing Communications**
  Unless users opt out from receiving marketing materials upon registration, Company may provide users’ email information to third parties, so that those third parties may directly contact them about additional products and services. To cease having your email information provided to third parties, you may do so by going to your account settings (if applicable) or contacting us using the contact information provided. Even after opting out, you may continue to receive marketing emails from third parties to whom Company already has provided your email information. You will be responsible for directly contacting such third parties to request cessation of further marketing emails.

- **Third-Party Service Providers**
  We may share your Personally-Identifying Information, which may include your name and contact information (including email address), with our authorized service providers that perform certain
services on our behalf. These services may include fulfilling orders, providing customer service and marketing assistance, performing business and sales analysis, supporting the Website’s functionality, and supporting contests, sweepstakes, surveys, and other features offered through the Website. We may also share your name, contact information, and credit card information with our authorized service providers who process credit card payments. These service providers may have access to personal information needed to perform their functions but are not permitted to share or use such information for any other purpose.

- **Business Transfers; Bankruptcy**
  We reserve the right to transfer all Personally-Identifying Information in its possession to a successor organization in the event of a merger, acquisition, bankruptcy, or other sale of all or a portion of our assets. Other than to the extent ordered by a bankruptcy or other court, the use and disclosure of all transferred Personally-Identifying Information will be subject to this Privacy Policy, or to a new privacy policy if you are given notice of that new privacy policy and are given an opportunity to affirmatively opt out of it. Personally-Identifying Information submitted or collected after a transfer, however, may be subject to a new privacy policy adopted by the successor organization.

**DATA CONTROLLER, DATA PROCESSOR ROLES, AND OUR COMPANY**

**Extent of the Processing of Personal Data**
We collect and use personal data from our users and data subjects only to the extent necessary to provide a functional website, content, and services. The collection and use of Personally-Identifying Information from our users takes place only with the consent of the user. An exception applies to cases in which prior consent cannot be obtained for factual reasons, and processing the data is permitted by law. This document will list what data is collected, how it is collected, how long it is kept, and how you can review, modify, or remove data we collect.

**Legal Basis for the Processing of Personal Data**
When we obtain the consent of the data subject for processing personal data, Art. 6 para. 1 lit. a of the GDPR serves as the legal basis.

When processing personal data necessary for completing a contract in which the data subject is a party, Art. 6 para. 1 lit. b of the GDPR serves as the legal basis. This also applies to processing operations required to carry out pre-contractual actions.

When the processing of personal data is required to fulfill a legal obligation to which our Company is subjected, Art. 6 para. 1 lit. c of the GDPR serves as the legal basis.

In the event that vital interests of the data subject or another natural person require the processing of personal data, Art. 6 para. 1 lit. d of the GDPR serves as the legal basis.

If processing is necessary to safeguard the factual interests of our Company or a third party, and if the interests, fundamental rights, and freedoms of the data subject do not outweigh those interests, Art. 6 para. 1 lit. f of the GDPR serves as the legal basis for processing.

**Deletion of Data and Storage Duration**
Personal data will be deleted or blocked as soon as the reason for storage expires. In addition, data storage may occur when required by the European or national legislator in EU regulations/laws or other
regulations to which the controller is subject. Restriction or deletion of data also occurs when a storage period prescribed by the aforementioned standards expires, unless there is a need for longer storage of the data for entering or fulfillment of a contract.

COLLECTION, USE, AND DISCLOSURE OF PERSONALLY-IDENTIFYING INFORMATION

General Use
Our company uses your Personally-Identifying Information we obtain from your current and past activities on the Website to:

- Deliver the products and services that you have requested
- Manage your account and provide you with customer support
- Communicate with you by email, postal mail, telephone, and/or mobile devices about products or services that may be of interest to you either from us, our affiliate companies, or other third parties
- Develop and display content and advertising tailored to your interests on the Website and other sites
- Resolve disputes and troubleshoot problems
- Measure consumer interest in our services
- Inform you of updates
- Customize your experience
- Detect and protect us against error, fraud, and other criminal activity
- Enforce our Terms of Use
- Do as otherwise described to you at the time of collection

At times, we may look across multiple users to identify problems. In particular, we may examine your Personally-Identifying Information to identify users using multiple user IDs or aliases. We may compare and review your Personally-Identifying Information for accuracy and to detect errors and omissions. We may use financial information or payment method to process payment for any purchases made on the Website, enroll you in the discount, rebate, and other programs in which you elect to participate, to protect against or identify possible fraudulent transactions, and otherwise as needed to manage our business.

Accessing the Website and Creation of Log Files

- Description and Extent of Data Processing
  Each time our Website is accessed, our system automatically collects data and information from the requesting computer. The following data is collected:
  - Information about the user's web browser and its version
  - User's operating system
  - User's IP address
  - Date and time of access
  - Websites from which the user's system reaches our Website
  - Websites that are accessed by the user's system through our Website

  The data is also stored in our systems' log files. Storage of this data together with other personal data of the user does not occur.
• Legal Basis for Data Processing
  The legal basis for the temporary storage of data and log files is Art. 6 para. 1 lit. f of the GDPR.

• Reason for Data Processing
  Temporary storage of the IP address by the system is necessary to deliver the Website to the user's computer. To do this, the user's IP address must be stored for the duration of the session.

  Storage in log files occurs to ensure the functionality of the Website. In addition, the data is used to optimize the Website and to ensure the security of our information technology systems. Analysis of the data for marketing purposes does not take place in this context.

  For these purposes, our factual interest in the processing of data is according to Art. 6 para. 1 lit. f of the GDPR.

• Duration of Storage
  The session data will be deleted as soon as it is not needed to achieve the purposes for which it was collected. In the case of data collected during a session, deletion takes place when the respective session is completed.

  For data storage in log files, deletion takes place after a minimum of 90 days. Longer storage is possible depending on the application.

• Option to Object and Remove Data
  The collection of data for accessing the Website (sessions) and the storage of the data in log files is essential for the operation of the Website. Consequently, there is no option for users to opt out of this data collection.

Usage of Cookies

• Description and Extent of Data Processing
  We use cookies to make our Website more user-friendly. Some elements of our Website require that the requesting browser can be identified even across multiple sessions. A cookie can contain:
  - IP address
  - Name

  In addition, some services offered through our web servers use cookies to store custom settings across sessions. It is not necessary to provide a username in order to use these services.

  When accessing our Website, users are informed by a banner about the use of cookies for analysis purposes, and users are referred to this privacy policy. In this context, there is also information on how browser settings can be changed to prevent the storage of cookies.

• Legal Basis for Data Processing
  The legal basis for the processing of personal data using cookies is Art. 6 (1) lit. f of the GDPR.

• Reason for Data Processing
  The reason for using cookies is to simplify the use of the websites. Some features of our Website
cannot be provided without the use of cookies. For these, it is necessary that the browser can be recognized across multiple sessions.

We require cookies for the following:
- To keep logins active.
- To preserve individual settings such as usernames or search preferences.

The user data collected via those technically necessary cookies will not be used to create user profiles.

- **Duration of Storage and Option to Object and Remove Data**
  Cookies are stored on the user’s computer and transmitted by the computer to our Website. Therefore, as a user, you have full control over the use of cookies. Cookies that have been saved already can be deleted at any time. Additionally, by changing the settings in your web browser, you can automatically disable or restrict the transmission of cookies. If cookies are disabled for our Website, it may not be possible to use all the features of our Website in full.

**Notifications and Mailing Lists**

- **Description and Extent of Data Processing**
  Our Website provides the opportunity to subscribe to free notification services or mailing lists. When a user signs up for the notification service or a mailing list, the data from the registration dialog or the email is sent to us, such as the email address being used. In addition, the following data is collected upon registration:
  - IP address of the requesting computer
  - Date and time of the registration confirmation
  - Name
  - Address
  - Email address
  - Phone number

  For processing the data, your consent is obtained during the registration process and a reference is made to this privacy policy.

  Regarding data processing used to send notifications or emails from a mailing list, data may be transferred to third parties, including Zoho® and Mailchimp®. The data will be used exclusively for sending notifications or emails from a mailing list.

- **Legal Basis for Data Processing**
  The legal basis for processing data after registration by the user is the consent from the user, according to Art. 6 para. 1 lit. a of the GDPR.

- **Reason for Data Processing**
  The collection of the user’s email address serves to deliver notifications or emails from the mailing list. At registration, the following serve as proof of registration (opt-in):
  - The identity of the Website or application
  - The date and time stamp of the registration
Clicking on the “I Agree” checkbox

**Duration of Storage**
The data will be deleted as soon as it is not needed to achieve the purposes for which it was collected. The date of the registration confirmation and the email address of the user will be stored for as long as the subscription to the notifications or mailing list is active. Other personal data collected during the registration process will normally be deleted after a minimum of 12 months.

**Option to Object and Remove Data**
Inclusion in notifications or mailing lists can be terminated by the affected user at any time. For this purpose, every notification or email provides the ability to unsubscribe.

**Website Registration**

**Description and Extent of Data Processing**
On our Website, we offer users the opportunity to register by providing personal information. Personally-Identifying Information is collected by us about users when:

- Registering for our services
- Logging in with social network credentials
- Participating in polls, contests, surveys or other features of our service, or responding to offers or advertisements
- Communicating with us
- Creating a public profile
- Signing up to receive newsletters or free trials

The data is entered into a dialog box, transmitted to us, and stored. This data may include the user’s name, address, email address, and telephone number, and, if you transact business with us, financial information such as your payment method (valid credit card number, type, expiration date, or other financial information). We also may request information about your interests and activities, your gender, age, date of birth, username, hometown, and other demographic or relevant information as determined by our company from time to time.

In some cases, we may have cause to handle sensitive information about you. This might include information such as trade union memberships or health/medical information; for example, if you have submitted:

- Proof of trade union membership
- Medical or health certificates
- Information revealing some other sensitive personal data about you.

Users of the Website are under no obligation to provide our company with Personally-Identifying Information of any kind, with the caveat that a user’s refusal to do so may prevent the user from using certain Website features.

At the time of registration, the following data is also stored:

- User’s IP address
- Date and time when the registration took place
As part of the registration process, the user's consent to process this data is obtained.

BY REGISTERING WITH OR USING THE WEBSITE, YOU CONSENT TO THE USE AND DISCLOSURE OF YOUR PERSONALLY-IDENTIFYING INFORMATION AS DESCRIBED IN THIS “COLLECTION, USE, AND DISCLOSURE OF PERSONALLY-IDENTIFYING INFORMATION” SECTION.

- **Legal Basis for Data Processing**
  The legal basis for processing the data is the consent of the user, according to Art. 6 para. 1 lit. a of the GDPR.

- **Reason for Data Processing**
  User registration is required for the provision of certain content and services on our Website.
  - For specific notification of the user's changes;
  - To prevent abuse;

- **Duration of Storage**
  The data will be deleted as soon as it is not needed to achieve the purposes for which it was collected. This is the case for the data collected during the registration process when the registration on our Website is canceled or modified.

- **Option to Object and Remove Data**
  As a user, you have the option to cancel registration at any time. You can change or modify the data stored about you at any time. Send an email with your request to isp@overnitecbt.com.

**Email Contact**

- **Description and Extent of Data Processing**
  On our Website, it is possible to contact us via a provided email address. In this case, the user's personal data transmitted by email will be stored only on our email servers and the recipient's computer. There is no disclosure of the data to third parties. The data is used exclusively to process the conversation.

- **Legal Basis for Data Processing**
  The legal basis for processing the data is the consent of the user, according to Art. 6 para. 1 lit. a of the GDPR.

  The legal basis for processing the data that is transmitted when sending an email is Art. 6 (1) lit. f of the GDPR. If the email contact aims to conclude a contract, then the additional legal basis for processing is Art. 6 para. 1 lit. b of the GDPR.

- **Reason for Data Processing**
  The processing of personal data of the contact via email serves only for processing the communication.

- **Duration of Storage**
  The data will be deleted as soon as it is not needed to achieve the purposes for which it was collected. This is the case for personal data sent by email, if the respective email is no longer
required. In addition, statutory storage requirements may apply.

- **Option to Object and Remove Data**
The user has the option – at any time – to revoke his consent to the processing of his personal data. If the user contacts us by email, he may object to the storage of his personal data at any time. In such a case, the conversation cannot continue. All you need to do is send an email with relevant information to isp@overnitecbt.com.

All personal data stored in the course of communication will be deleted in this case.

**Web Analytics**

**Extent of Processing of Personal Data**
On our Website, we may use software such as Google Analytics and VisitorQueue to track behavior and patterns of usage to get an understanding of how our Website is being used and to enhance the user experience. When individual pages of our Website are accessed, the following data may be stored:
- Time/date of visit
- Browser information
- Geolocation
- Website that is accessed
- Website that led the user to access our Website (referrer)
- Pages visited in the Website
- Session duration on the Website (how long the user accesses it)
- How often the Website is accessed

For more information on Google Analytics, visit [https://policies.google.com/privacy?hl=en](https://policies.google.com/privacy?hl=en)

For more information on VisitorQueue, visit [http://www.visitorqueue.com/privacy](http://www.visitorqueue.com/privacy)

- **Legal Basis for the Processing of Personal Data**
The legal basis for processing users' personal data is Art. 6 (1) lit. f of the GDPR.

- **Reason for Data Processing**
The processing of users' personal data enables us to analyze the browsing behavior of our users. By analyzing the obtained data, we are able to compile information about the use of individual parts of our Website. This helps us to constantly improve our Website and its user-friendliness. For these purposes, our factual interest lies in the processing of the data according to Art. 6 para. 1 lit. f of the GDPR.

- **Duration of Storage**
The data will be deleted as soon as is no longer required for our recording purposes.

- **Option to Object and Remove Data**
Web analytics are part of the Website’s operation. Consequently, there is no option for users to opt out of this data collection.

**Payment Service Providers**
• **Extent of Processing of Personal Data**
  On our Website, we may offer the opportunity to make payments for our products/services. For this purpose, certain data is transmitted to the external financial service provider, PayPal, Inc. These are:
  - Name
  - Credit card number
  - Expiration date on credit card
  - Billing address
  - Transaction amount
  - Transaction identifier
  - Website from which the payment was initiated


• **Legal Basis for the Processing of Personal Data**
  The legal basis for the processing of the data is the consent of the user, according to Art. 6 para. 1 lit. a of the GDPR.

• **Reason for Data Processing**
  The processing serves to process payments by a selected external financial service provider.

• **Duration of Storage**
  The data will be deleted after it is sent to the financial service provider.

• **Option to Object and Remove Data**
  Since the process is triggered by the user himself and the data associated with it is deleted immediately thereafter, there is no option to opt out or remove the data.

**Integration of Third-Party Services**

• **Type and Extent**
  Our Websites use third-party services that are integrated dynamically into web pages. These services can set cookies from the respective providers on your computer and also execute JavaScript code.

  - **Use of CAPTCHA/reCAPTCHA**
    To protect data entry forms on our Websites, we use the service "reCAPTCHA" from Google Inc., 1600 Amphitheater Parkway, Mountain View, CA 94043, USA, hereafter referred to as "Google." Through the use of this service, it can be determined whether the corresponding input is from a human or the form is being abused by automated machine processing.

    To our knowledge, the following are transferred to Google:
    - Referrer URL
    - IP address
    - Behavior of the Website visitors
- Information about the operating system
- Browser and duration
- Cookies
- Presentation instructions and scripts
- Input behavior of the user
- Mouse movements in the reCAPTCHA checkbox

Among other things, Google uses this information to digitize books and other printed materials, as well as to optimize services such as Google Street View and Google Maps (e.g., house number and street name recognition).

The IP address submitted as part of reCAPTCHA will not be merged with any other data provided by Google unless you are logged in to your Google Account at the time you use the reCAPTCHA plug-in. If you want to prevent this transmission and storage of data about you and your behavior on our Website by Google, you must log out of Google before you visit our site or use the reCAPTCHA plug-in. Use of the information obtained by the reCAPTCHA service is in accordance with the Google Terms of Use: https://policies.google.com/privacy

- **Use of Twitter Recommendation Component**
  We may use components from the Twitter service on our Websites. Twitter is a service of Twitter Inc., 795 Folsom St., Suite 600, San Francisco, CA 94107, USA.

  Each time you visit our Websites that contain such a component, this component causes the browser you are using to download a corresponding representation of the component of Twitter. Through this process, Twitter is informed about which specific page of our Website is currently being visited.

  We have no control over the information that Twitter collects here, nor about the amount of data collected by Twitter. To the best of our knowledge, Twitter collects the URL of the respective website and the user’s IP address, but it is not used for purposes other than the presentation of the Twitter component. Further information can be found in the privacy policy of Twitter at https://twitter.com/en/privacy.

  You can change your privacy settings in the Account Settings at http://twitter.com/account/settings.

- **Use of YouTube Components with Advanced Privacy Mode**
  On our Websites, we may use components (videos) from the company YouTube, LLC, 901 Cherry Ave., San Bruno, CA 94066, USA, a company of Google Inc.

  Here, we may use the "enhanced privacy mode" option provided by YouTube. When you visit a page that has an embedded video, it will connect to the YouTube servers and display the content by notifying your browser on the website.

  Additional information about YouTube's privacy is provided by Google at the following link: https://policies.google.com/privacy
Use of Vimeo Components
We may use components of the Vimeo service on our Website. Vimeo is a service of Vimeo LLC, 555 West 18th Street, New York, NY 10011, USA. Each time you visit a web page that has such a component, this component causes the browser you are using to download a corresponding representation of the component from Vimeo. When you visit our site and you are logged in to Vimeo, Vimeo recognizes, through the information gathered by the component, which specific site you are visiting and assigns this information to your personal Vimeo account. If, for instance, you click the "Play" button or leave a comment, this information will be transmitted to your personal Vimeo account and stored there. In addition, the fact that you have visited our site is passed on to Vimeo; this happens regardless of whether you click on the component or leave comments, or not.

If you wish to stop this transmission and storage of data about you and your behavior on our Website through Vimeo, you must log out of Vimeo before you visit our site. The privacy notices of Vimeo provide more detailed information, in particular for the collection and use of data by Vimeo: https://vimeo.com/privacy.

Use of Social Media Buttons with "AddThis"
We may use AddThis on our Website. AddThis replaces the usual social media sharing buttons, thereby protecting browsing behavior. AddThis integrates social network share buttons on our Website only as graphics, which contain a link to the corresponding social network. By clicking on the corresponding graphic, you will be redirected to the services of the respective social network. The AddThis button does not establish direct contact between the social network and our visitors until the visitor actively clicks on the share button. Only then will your data be transmitted to the respective social network. If the AddThis button is not clicked, there will be no exchange between you and the social networks. More information about AddThis can be found at https://www.addthis.com/privacy/privacy-policy/.

We integrate the following social networks on our Website with AddThis:
- Facebook
- Twitter
- LinkedIn

Additional Services
On some Websites, we use additional services. These include:
- Google Fonts
- jQuery
- WordPress

Legal Basis for Data Processing
The legal basis for the processing of personal data using cookies is in Art. 6 (1) lit. f of the GDPR.

Reason for Data Processing
The reason for the usage is to make the websites easier to use. Some features of our Website cannot be offered without the use of third-party components.
Duration of Storage/Option to Object and Remove Data
As a user, you have full control over the use of cookies and the duration of their storage. Cookies that have already been saved can be deleted at any time. Additionally, by changing the settings in your web browser, you can automatically disable or restrict the transmission of cookies. If cookies are disabled for our Website, it may not be possible to use all the features of our Website in full.

RIGHTS OF THE AFFECTED PERSONS
If your personal data is processed, you are an affected person in the sense of the GDPR, and you have the following rights:

Right of Access
You may ask the controller to confirm if personal data concerning you is processed by us. If such processing is taking place, you can request information from the controller about the following:
- Purposes for which the personal data is processed
- Categories of personal data that are being processed
- Recipients (or categories of recipients) to whom the personal data has been disclosed, or is still being disclosed
- Planned duration of the storage of your personal data or, if specific information is not available, the criteria for determining the duration of storage
- Existence of a right to correct or delete your personal data, a right to restrict the processing by the controller, or a right to object to such processing
- Existence of a right of appeal to a supervisory authority
- Available information on the source of the data, if the personal data has not been collected from the data subject by the controller
- Existence of automated decision-making, including profiling according to Art. 22 (1) and (4) of the GDPR and, at least in these cases, meaningful information about the logic involved, as well as the implications and intended effects of such processing on the data subject

You have the right to request information about whether your personal information is transferred to a third country or an international organization. In this context, you can request the appropriate guarantees in accordance with Art. 46 of the GDPR regarding the transfer.

Right to Correction
You have a right to correction and/or completion from the controller if the personal data being processed is incorrect or incomplete. The controller must make the correction without delay.

Right to Restriction of Processing
You may request a restriction on the processing of your personal data under the following conditions:
- If you contest the accuracy of your personal information, for a period of time that enables the controller to verify the accuracy of your personal information
- If the processing is unlawful, and you refuse the deletion of the personal data, and instead request that use of the personal data is restricted
- If the controller no longer requires personal data for the purposes of processing, but you need them to assert, exercise, or defend legal claims, or if you have filed an objection
against processing, pursuant to Art. 21 (1) of the GDPR, and it is not yet certain whether
the factual reasons of the controller outweigh your reasons

If processing of personal data concerning you is restricted, this data may only be used (apart from
storage) with your consent or for the purpose of asserting, exercising, or defending legal claims or
protecting the rights of another natural or legal person, or for reasons of public interest
importance in the Union or a Member State.

If the limitations of the processing of your personal data were restricted according to the
aforementioned criteria, the controller will inform you before lifting those limitations.

- **Right to Deletion**
  - **Deletion Obligations**
    You may demand that the controller deletes your personal information without delay, and
    the controller is required to delete that information immediately if one of the following
    reasons is true:
    - Your personal data is no longer necessary for the purposes for which it was
      collected or otherwise processed
    - You revoke your consent to the processing, which was based on Art. 6 para. 1 lit.
      a or Art. 9 para. 2 lit. a of the GDPR, and there is no other legal basis for
      processing
    - You object to the processing in accordance with Art. 21 (1) of the GDPR, and
      there are no factual reasons for the processing, or you object to the processing in
      accordance with Art. 21 (2) of the GDPR
    - Your personal data is processed unlawfully
    - The deletion of your personal data is required to fulfill a legal obligation under
      Union law or the law of the Member States to which the controller is subject
    - Your personal data was collected in relation to information society services
      offered pursuant to Art. 8 (1) of the GDPR
  
  - **Information to Third Parties**
    If the controller has made your personal data public, and is obliged to delete it according
    to Art. 17 (1) of the GDPR, he shall take appropriate measures, including technical ones,
    to inform data controllers who process the personal data, that you, the affected person,
    have requested that deletion of all links to such personal information or copies of such
    personal information, taking into account available technology and implementation costs.

  - **Exceptions**
    The right to deletion does not exist if the processing is necessary:
    - To exercise the right to freedom of expression and information
    - To fulfill a legal obligation required by the law of the Union or of the Member
      States to which the controller is subject, or to carry out a task of public interest or
      in the exercise of official authority assigned to the controller
    - For reasons of public interest in the field of public health according to Art. 9 (2) lit.
      h and i and Art. 9 (3) of the GDPR
    - For archival purposes of public interest, scientific or historical research purposes,
      or for statistical purposes according to Art. 89 (1) of GDPR, to the extent that the
      right referred to in subparagraph (a) is likely to render impossible (or seriously
      affect) the realization of the objectives of the processing
- To assert, exercise, or defend legal claims

- **Right to Be Informed**
  If you have claimed the right to correct, delete, or restrict processing to the controller, he is obliged to notify all recipients to whom your personal data has been disclosed of this correction, deletion, or restriction, unless this proves to be impossible or involves a disproportionate effort.

  You have a right to be informed by the controller about these recipients.

- **Right to Data Portability**
  You have the right to receive personal data that you provided to the controller in a structured, standard, and machine-readable format. In addition, you have the right to transfer this data to another person without interference by the controller who was provided the personal data, so long as the processing is based on consent according to Art. 6 para. 1 lit. a of the GDPR or Art. 9 para. 2 lit. a of the GDPR, or on a contract according to Art. 6 para. 1 lit. b of the GDPR, and the processing is done using automated procedures.

  In exercising this right, you also have the right for your personal data to be transmitted directly from one controller to another, insofar as this is technically feasible. Freedoms and rights of other persons may not be affected.

  The right to data portability does not apply to the processing of personal data necessary for the performance of a task in the public interest or in the exercise of official authority assigned to the controller.

- **Right to Object**
  You have the right at any time, for reasons that arise from your particular situation, to object to the processing of your personal data, in accordance with Art. 6 para. 1 lit. e or f of the GDPR; this also applies to profiling based on these provisions.

  The controller will no longer process the personal data concerning you unless they can demonstrate compelling factual grounds for processing that outweigh your interests, rights, and freedoms, or the processing is for enforcing, exercising, or defending legal claims.

  If your personal data is processed for direct marketing purposes, you have the right to object at any time to the processing of your personal data for such marketing; this also applies to profiling insofar as it is associated with such direct marketing.

  If you object to processing for direct marketing purposes, your personal data will no longer be processed for these purposes.

  Regardless of Directive 2002/58/EC, you have the option, in the context of the use of information society services, to exercise your right to object utilizing automated procedures that use technical specifications.

- **Right to Revoke the Data Protection Consent Declaration**
  You have the right to revoke your data protection consent declaration at any time. The revocation of consent does not affect the legality of the processing carried out based on the consent, until
the revocation.

- **Right to Complain to a Supervisory Authority**
  If you believe that the processing of your personal data violates the GDPR, you have the right, without prejudice to any other administrative or judicial remedy, to complain to a supervisory authority, in the Member State of your residence, place of work, or place of alleged infringement.

  The supervisory authority to which the complaint is submitted shall inform the complainant of the status and results of the complaint, including the option of a judicial remedy pursuant to Art. 78 of the GDPR.

**OTHER PRIVACY RIGHTS**

- **Children**
  The Children's Online Privacy Protection Act ("COPPA") protects the online privacy of children under 13 years of age. We do not knowingly collect or maintain Personally-Identifying Information from anyone under the age of 13, unless or except as permitted by law. Any person who provides Personally-Identifying Information through the Website represents to us that he or she is 13 years of age or older. If we learn that Personally-Identifying Information has been collected from a user under 13 years of age on or through the Website, then we will take the appropriate steps to cause this information to be deleted. If you are the parent or legal guardian of a child under 13 who has become a member of the Website or has otherwise transferred Personally-Identifying Information to the Website, please contact Company using our contact information provided to have that child's account terminated and information deleted.

- **Specific State Privacy Rights**
  We will comply with the disclosure requirements required under specific state privacy rights regulations.

**SECURITY**

We take the security of your Personally-Identifying Information seriously and use reasonable electronic, personnel, and physical measures to protect it from loss, theft, alteration, or misuse. We have taken the following measures to protect your information:

- **Transport Layer Security (TLS)**
  We use TLS encryption when transmitting certain kinds of information. An icon resembling a padlock is displayed in most browsers during TLS sessions.

- **Education and Training**
  We require company-wide information security education and training for our employees.

Please note that no data transmission over the Internet or information storage technology can be guaranteed to be 100% secure. While we continue to evaluate and implement enhancements in security technology and practices, we are not responsible for third-party circumvention of any privacy settings or security measures.

We are dedicated to protecting all information on the Website as is necessary. You also need to take your security seriously and are responsible for maintaining the confidentiality of your Personally-Identifying Information.
Information by keeping your password confidential. You should change your password immediately if you believe someone has gained unauthorized access to it or your account. If you lose control of your account, you should notify us immediately.

PRIVACY POLICY CHANGES
Our company may, in its sole discretion, change this Privacy Policy from time to time. Any and all changes to this Privacy Policy will be reflected on this page, and the date new versions are posted is stated at the top of this Privacy Policy. Unless stated otherwise, our current Privacy Policy applies to all information that we have about you and your account. Users should regularly check this page for any changes to this Privacy Policy. Company will always post new versions of the Privacy Policy on the Website. However, Company may, as determined in its discretion, decide to notify users of changes made to this Privacy Policy via email or otherwise. Accordingly, it is important that users always maintain and update their contact information.

REQUESTS FOR ERASURE OF DATA
If we deem a request for erasure to be manifestly unfounded or excessive, we reserve the right to:

- Charge a reasonable fee to deal with the request
- Refuse to deal with the request

REQUESTS FOR TRANSFER OF DATA TO THIRD PARTY
If we deem a request to transfer data to a third party to be manifestly unfounded or excessive, we reserve the right to:

- Charge a reasonable fee to deal with the request
- Refuse to deal with the request

CONTACT
If you have questions regarding our Privacy Policy or how it relates to the EU GDPR and other data protection regulations, our contact information is as follows:

Data Controller & Processor
Attn: OSI Information Security Program
1212 N. Velasco Street
Suite 110
Angleton, TX 77515
Email: isp@overnitecbt.com
Phone: (979) 849-2002
Fax: (979) 848-2448